

MINUTES OF MEETING OF
BOARD OF DIRECTORS OF
THE AMERICAN SOCIETY OF PHOTOGRAMMETRY
Held in the National Headquarters Office at
Washington 1, D. C.
December 16, 1954

I. ATTENDANCE: A. C. Lundahl, Pres. R. E. Altenhofen
 W. S. Park, Vice-Pres. C. E. Kowalczyk
 C. E. Palmer, Secy-Treas. G. T. McNeil
 T. W. Norcross, Editor W. E. Harman, Jr.
 J. T. Pennington G. C. Tewinkle
 J. I. Davidson

II. CALL TO ORDER: The meeting was called to order by President A. C. Lundahl at 7:45 P.M. with one slight amendment relative to the dates of the annual meeting shown on the advance program, the minutes were approved on a motion made by J. T. Pennington and seconded by C. E. Kowalczyk.

III. GENERAL ANNOUNCEMENTS: Pres. Lundahl made the following announcements:

1. Representatives of government mapping agencies met at ASP offices on 11 November to hear ISP Commission IV Secretary T. J. Blachut's report on the Commission IV Meeting in Rome on 16-17 September.
2. Date of availability of ISP 1952 Archives to be announced shortly.
3. An abstract of a paper on National Engineering Law Problems received from Committee on Engineering Laws.
4. AAAS to hold Photogrammetry Meeting at Berkeley, California on 29 December 1954 and to be attended by President A. C. Lundahl.
5. New texts, "Physiographie Aerienne La Photographie Aerienne et l'Urbanisme" by R. A. Huybens and "Photographic Measurements" by G. T. McNeil released by publishers.
6. The Annual General Meeting of the British Photogrammetric Society was held at University College, London on 30 November 1954.
7. The VII Consultation on Cartography of the Pan American Institute of Geography and History is to be held in Mexico City in March 1955.
8. Fulbright Research Appointments:
 - a. Prof. Kirk Stone, U. of Wisconsin to Oslo, Sept. '55
 - b. Prof. Arthur Brandenberger to succeed Prof. Bertil Hallert at IGPC Ohio State University.
9. Jack Davidson is to present a paper as ASP representative to the Canadian Institute of Surveying and Photogrammetry Meeting in Ottawa in February 1955.
10. National Cartographic Centre of Iran and Survey Department of Egypt apply for membership in ISP.
11. Photogeologist D. H. Elliott accepts position with Longyear Mining Company for work on Portuguese Government contract.

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12. Letter of appreciation received from Professor Frost of Purdue University for help rendered in locating aerial photography of Alaska for use in Air Force contract.
13. Letter from F. W. Woodard announces courses in non-topographic photogrammetry under the auspices of the Billings Geological Society.
14. The Northern California Section of ASP in cooperation with Western Forestry and Conservation Association, Puget Sound Section, Columbia River Section and Southern California Section has a most successful Annual Meeting on 7 December 1954.
15. A. C. Lundahl to speak to each of ASP's West Coast and Rocky Mountain Sections during period from 30 December 1954 to 7 January 1955.

IV. REPORTS OF CENTRAL COMMITTEES:

1. President Lundahl announced that as there had been no occasion for the Executive Committee to meet, no reports were to be made.
2. Both Mr. Pennington and Mr. Norcross made brief reports on the status of papers for the March and April issues and that both numbers were in excellent shape to meet the January 15th and February 15th closing dates.
3. The Fiscal and Budget report for the year 1955 on the basis of estimated income and expenditures was submitted by Chairman J. I. Davidson and Deputy Chairman G. C. Tewinkle of the Finance Committee. This with a brief explanation of the general headings, and the reasons for making each of the appropriations, was, upon a motion made by R. E. Altenhofen and seconded by J. Pennington, unanimously approved. The report is made a part of and included with the minutes.
4. The Chairman of the Manual Sales Committee, David Landen, made no report in as much as the Budget and Finance Committee had reviewed Manual Sales in their analysis of the budget for 1955, but informed the Board that the final quarterly report would be included with the annual report to be sent to the Publications Committee for the Year Book by January 15th and will be made a part of these minutes.
5. The Secretary-Treasurer on behalf of the Membership Committee Chairman, K. E. Reynolds, made a brief summary of the membership standing for the year as follows:

Corporate Dues	paid	as of Oct. 1st 1954	2066
New	"	"	596
Student	"	"	50
New	"	"	88
Sustaining	"	"	61
Honorary	Memberships		13

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DUES RECEIPTS RECEIVED
October 1st to December 15th

New Corporate memberships (applied to 1955)	129
" dues paid for 1954	10
New Student memberships	37
" dues paid for 1954	2
New Sustaining memberships	7

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The Secretary-Treasurer also reported that the general condition of the office operation was very good, and it appeared from all indications that the Budget would be very close to balancing for the year 1954, but he would not know definitely until the books were closed at the end of December. He informed the Board that the Auditors were scheduled to examine the books and to prepare the annual statement during the week of February 7th. Due to the change in time of the Annual meeting, better arrangements had been made with the auditors for reviewing the books and the preparation of the financial statement in plenty of time for presentation at the annual meeting.

6. Annual meetings Chairman, [] reviewed the arrangements and program for the Consecutive meetings. He indicated that practically all of the 54 Exhibit spaces had been sold, with actual commitments of \$11,395. [] submitted advance galley proofs of the program for each member of the Board to examine and comment upon. He estimated that the Coordinating Committee expected to net between \$10,000 and \$12,000 from the proceeds of the Consecutive annual meetings, and, stated from his observations that he thought this would be one of the largest and most successful meetings in the history of the two Societies. STAT
7. The Local Sections Chairman, Chester Kowalczyk, announced that he had prepared tentative plans and recommendations for discussion and comment by the local sections' representatives at their meeting to be held during the annual convention. STAT

V. SPECIAL COMMITTEES:

1. Photo Interpretation - President A. C. Lundahl speaking for Robert Colwell informed the Board that a final Photo Interpretation report would be submitted later, probably at the February 10th meeting.
2. Research Committee - President Lundahl reported that a special questionnaire was being prepared by Randall Esten and Amron Katz and that this was to be mailed to various government, commercial and research agencies for indications of the latest research developments in Photogrammetry.
3. Highway Specifications Committee - William T. Pryor, Chairman, submitted a most comprehensive report which will be on file in the Secretary's office for review and inspection upon request.

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4. Civil Service Committee - Chairman Phil Dill had no report to make.

VI. OLD BUSINESS:

1. President Lundahl announced he had received a request from our Delegate to the D. C. Council of E. & A. Societies to prepare a letter confirming, or authorizing, R. H. Randall as a "Delegate Extraordinary" to the D. C. Council which he will do.
2. After a final review by Mr. Altenhofen of Mr. T. W. Norcross' comprehensive research report on Advertising Rates and his comparison of advertising costs of other comparable Association publications, it was moved that an average general increase of approximately 50% be made in Photogrammetric Engineering advertising rates, that a new rate card be prepared, and that the existant advertisers be advised, or notified of this increase in time for them to meet the March issue closing date. Motion was seconded by John T. Pennington and so ordered.
3. After considerable discussion over a dues increase for Sustaining Membership, it was recommended that an increase of 50% be made. But that before approving the actual increase, it was suggested that G. T. McNeil, representing the Commercial interests, sound out other sustaining members on a sampling basis to obtain an expression of their views, and an approval or objection to a 50% increase in membership fees to be effective for 1956.
4. President Lundahl informed the Board that he had received advice from Talbert Abrams that we could expect a transmittal of funds to the Society on the New or II Award before the end of the year, and that some of the irregularities and/or modifications of the rules and regulations would be cleared and forthcoming on the #II Award soon.
5. The Budget and Finance Committee recommendation for investing some of the Society's reserve funds was again discussed and after considering four reports or offers from Building and Loan Associations which had been obtained by the Secretary-Treasurer and submitted to the Board for consideration, it was moved that the Society accept the offer from the Hyattsville Building Association to make investments with them at the rate of \$500.00 per month until a total of \$5000.00 had been reached, on the basis of a 4% return. This motion was seconded by J. Pennington and so Ordered. The Secretary-Treasurer was instructed to proceed on the above arrangements after the 1st of January 1955.
6. The ASP Contribution to the Progress Report of the Cartographic Activities of the United States for presentation at the VII Consultation on Cartography, PAIGH was discussed and turned over to T. W. Norcross to handle.

VII. NEW BUSINESS:

1. It was moved by William E. Harman Jr. that the apportionment of Funds requests received from the Metropolitan New York, Central New York, St. Louis, Southern California, Northern California and Ohio Sections be paid on the basis of the totals applied for in conformity with the By-Laws. The motion was seconded by G. T. McNeil and unanimously carried. The Secretary was instructed to proceed with the mailing of remittances to the aforementioned Local Sections.

It was also moved by R. E. Altenhofen that the Resolution introduced by the Constitution and By-Laws Committee interpreting Paragraph 11 Article VI for clarification purposes, as establishing midnight of September 30th as the dead-line date for mailing all requests for apportionment of funds to local sections, be approved as recommended. The motion was seconded by John T. Pennington and so ordered. Copies of the resolution are to be sent to all Local Sections for their guidance.

2. The Secretary-Treasurer submitted three applications for sustaining membership from KLM Aerocarto of Amsterdam, The Union Instrument Company of Plainfield, New Jersey, and Sargent, Webster, Crenshaw and Folley of Watertown, New York, together with biographical sketches of their organizations and operation. Upon a motion to accept these applications made by R. E. Altenhofen and seconded by William E. Harman Jr., they were unanimously approved.
3. President Lundahl announced that ASP was in the process of being formally requested by ISP to help in extending an invitation to mapping agencies in the Western Hemisphere to participate in one or more of a series of controlled mapping tests arranged by ISP Commission IV. This invitation is to be coordinated with Captain Reading, former President of ISP, and Dr. Abrams, U. S. Delegate to Commission IV and presented to the Board by President Lundahl at the next meeting for approval before being disseminated.
4. Upon a recommendation made by the Secretary-Treasurer and substantiated with several justifiable reasons and explanations it was moved by W. S. Park and seconded by C. Kowalczyk that the Society depository be transferred from the Riggs National Bank, 7th Street, to the Second National Bank at 1333 G Street, N.W., and was so ordered.

There being no further business to come before the meeting, the Board adjourned at 11 P.M.

PRESIDENT

SECRETARY-TREASURER